



Embassy of the United States of America
General Services Office
27 Napier Road
Singapore 258508

August 3, 2010

To: Prospective Quoters

Subject: Request for Quotes No. SSN10010Q8868 – Gardening services

The Embassy of the United States of America invites contractors to submit an offer for gardening services at the new Embassy Compound (NEC) at Bandar Seri Begawan, Brunei.

To obtain a copy of RFQ No. SSN10010Q8868, interested offerors must request a copy by email at stellah@state.gov. A copy will be sent electronically to the requestor.

A site visit will be conducted on **August 13, 2010 at 10.00 am**. Interested parties shall meet at the New U.S. Embassy Construction Site, Simpang 336-52-16-9, Jalan Kebangsaan, Mukim Kianggeh, Bandar Seri Begawan. Phone: 238-4217. To obtain access, attendees must submit names and Identification Card numbers to Rachel Lai (HP: 8980702) at laiKF@state.gov by **August 9, 2010**.

The due date and time is **August 24, 2010 at 4.30 pm**. Please read RFQ for submission instructions.

The U.S. Government intends to award a contract to a responsible company submitting a technically acceptable offer at the lowest price. We intend to award a contract based on initial offers, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

For queries, please contact the Stella Heng at tel. 65 6476-9304, fax 65 6476-9003 or email stellah@state.gov

Sincerely,

(signed)
Clayton Bond
Contracting Officer